

**Event Booking Form**

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| Event: | | **Non-Violent Communication and Mediation** | | | | | |
| Time/Date of Event: | | **17 March 2020, 10am to 3pm** | | | | | |
| Location: | | **West Midlands Fire Service HQ, 99 Vauxhall Road, Birmingham, B7 4HW** | | | | | |
| Delegate Name | | | Email address | | | Dietary Needs |
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|  | | |  | | |  |
| Booking made by |  | | | | PO No. |  | |
| Organisation  Name & Address |  | | | | | | |
| Member / Non Member (***please indicate which***) |  | | | Telephone Number | |  | |
| Email Address for Invoice |  | | | | | | |

* + **Additional member employees / volunteers £15 per person**
  + **Non members – early booking discount (where applicable) £35 per person**
  + **Non members – standard price £50 per person**

**Payment –** invoices will be issued on receipt of your booking. Payment via cheque or BACs is *required before the event*; unless you are able to supply a PO number for your booking.

**Refunds / Cancellation –** we require 10 working days notice in order to issue a full refund. Cancellations of 9 working days prior to the event or less will not be refunded.

**Please complete and return this form to our Events Co-ordinator, Laura Kirkpatrick:**

Email: [laura@solutiontalk.co.uk](mailto:laura@solutiontalk.co.uk)

Post: Solution Talk, 1 Crossfield Avenue, Warrington, WA3 5RS

Phone: 07828 162048

**Thank you for your booking. We look forward to seeing you at this event.**