

**Event Booking Form**

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| Event: | **Non-Violent Communication and Mediation** |
| Time/Date of Event: | **17 March 2020, 10am to 3pm** |
| Location: | **West Midlands Fire Service HQ, 99 Vauxhall Road, Birmingham, B7 4HW** |
| Delegate Name | Email address | Dietary Needs |
|  |  |  |
|  |  |  |
|  |  |  |
| Booking made by |  | PO No. |  |
| Organisation Name & Address |  |
| Member / Non Member (***please indicate which***) |  | Telephone Number |  |
| Email Address for Invoice  |  |

* + **Additional member employees / volunteers £15 per person**
	+ **Non members – early booking discount (where applicable) £35 per person**
	+ **Non members – standard price £50 per person**

**Payment –** invoices will be issued on receipt of your booking. Payment via cheque or BACs is *required before the event*; unless you are able to supply a PO number for your booking.

**Refunds / Cancellation –** we require 10 working days notice in order to issue a full refund. Cancellations of 9 working days prior to the event or less will not be refunded.

**Please complete and return this form to our Events Co-ordinator, Laura Kirkpatrick:**

Email: laura@solutiontalk.co.uk

Post: Solution Talk, 1 Crossfield Avenue, Warrington, WA3 5RS

Phone: 07828 162048

**Thank you for your booking. We look forward to seeing you at this event.**